

**Phillips Graduate University Handbook for Part-time Master and
Doctoral Students in Mainland China
Resolutions for registered doctoral students affected by the Xuewei
Issues**

Announcement date June 30, 2023

Phillips Graduate University Chinese literal translation: Phillips Research University, hereinafter referred to as: PGU

Handbook for PGU Chinese mainland on-the-job master's and doctoral students:

First: Item Description:

- 1: On-the-job master-doctoral programs in China: students apply for enrollment in mainland China and complete the course until graduation;
- 2: Organize classes in mainland China or entrust university teachers in mainland China to jointly run schools, submit dissertations, and issue PGU's master's and doctoral degree certificates;
- 3: Students can be arranged to visit and study in the United States every year. How long each time they go and the relevant details depend on the specific situation.

Second: About the curriculum and teaching plan:

- 1: The curriculum of the project is set according to the curriculum outline of the school-based project;
- 2: The characteristic courses about the project are determined according to the market demand in mainland China;
- 3: The duration of a course is about 12 hours;
- 4: Supplementary class hours for projects;
- 5: Practical teaching can assist in arranging company visits;
- 6: All major courses and elective courses, including the quality of homework completed by students, will be included in credit accumulation;
- 7: On-the-job master projects:
 - 1) Each major arranges 8 compulsory courses for masters;
 - 2) No more than 12 courses in total;
- 8: Part-time doctoral programs:
 - 1) DBA major arranges 6 doctoral compulsory courses;
 - 2) There are 4 compulsory courses arranged by the Psychology PhD major;

Third: About the teaching mode:

- 1: American professors in the United States will teach online live or recorded;
- 2: Invite American professors to give lectures in China;
- 3: Chinese professors in China will teach in the form of online live broadcast/recorded broadcasting/offline classes;

Fourth: Regarding the teaching language:

- 1: American professors teach in English;
- 2: Chinese professors teach in Chinese;

Fifth: about teachers:

- 1: PGU is responsible for reviewing teaching qualifications and certification of the hired Chinese professors;
- 2: The teacher database selects the list of teaching professors suitable for PGU's teaching qualifications;

Sixth: Regarding admission criteria:

- 1: Admission criteria for part-time masters:
 - 1) College or equivalent education/undergraduate or equivalent education;
 - 2) At least three years (including three years) of work experience;
- 2: In-service doctor admission criteria:
 - 1) Master or equivalent degree/doctoral degree or equivalent degree;
 - 2) At least five years (including five years) of work experience;

Seventh: Regarding the transcript: Follow the school's student handbook to formulate the following rules:

- 1: First of all, confirm whether the subjects of the courses taken by the students are correct, whether there are missed classes or false information;
- 2: Based on the learning data delivered by Xuewei, the homework status is displayed as "not uploaded":
 - 1) Students who work online have not submitted their homework online, so they can sort out their own homework (submit a 500-1000-word experience report for each course) create a compressed file and submit it to our school;

- 2) If the homework of the off-line students has not been submitted online, they can provide the learning records and proofs of the class. Possible proofs include notes, homework in class, experience reports of 500-1000 words, screenshots of videos or any transcripts in the middle of the final exam. one item;
- 3: The school provides the credit statistics rules for all professional courses. Students are requested to provide their own real study records including the courses taken or the specific time of homework handed in after class. Please cooperate to complete the investigation of the learning process and sign for confirmation;
- 4: Based on the learning data delivered by Xuewei, PGU professors refer to the students' homework status and test scores to evaluate and make up homework, and after comprehensive consideration in accordance with the scoring rules of American university transcripts, they will score students in each subject and issue transcripts;

Eighth: Regarding graduation standards:

Summary: 1: The attendance rate is over 80%;

2: Completion of all courses and homework: Students who take each course and complete assignments and tests are worth 3 credits, and those who pass the dissertation review are worth 3 credits (this article does not apply to doctoral dissertations). All students need to complete 36 credits to obtain a complete course Transcripts of 36 credits are required to meet the minimum graduation standards;

3: There is no dissertation defense for part-time master programs;

4: The in-service doctoral program organizes a thesis defense;

On-the-job master's graduation standard:

MBA/EMBA students provide the following three ways. Students can choose one of the ways to complete their studies and credits according to their own learning situation:

- 1) After completing 10 courses, to write a graduation thesis, you need to take the course "Graduate Research Methodology" delivered by PGU and complete the homework; (6 credits, a total fee of 250 US dollars per person);
- 2) Complete 12 courses (36 credits in total);
- 3) After completing 11 courses, write a graduation plan: find a practical problem at work to solve (3 credits);

Graduate students of MAP provide the following two ways. Students can choose one of the ways to complete their studies and count the credits according to their own learning situation:

- 1) After completing 10 courses and writing a thesis, you need to take the course "Research Methodology for Graduate Students" delivered by PGU and complete the homework; (6 credits, a total fee of 250 US dollars per person);
- 2) Complete 12 courses (36 credits in total);

On-the-job doctoral graduation standard:

- 1) 6 required courses for the DBA major, writing a doctoral thesis (50,000–100,000 words)/graduation plan (50,000 words);
Non-MBA major students in the master's program must take at least 8 MBA courses, which will be counted as graduation credits (remedial credits are listed in the transcript);
Compulsory courses are worth 3 credits each. **18 credits for doctoral thesis/graduation plan;**
- 2) 4 compulsory courses are arranged for the psychology PhD major, and a doctoral dissertation (50,000–100,000 words) is written;
Students who are not majors in MAP at the master's level must take at least 6 MAP courses, which will be counted as graduation credits (remedial credits are listed in the transcript);
Compulsory courses are worth 3 credits each, and doctoral dissertations are worth 24 credits;
- 3) **Thesis program 12–24 credits**, including proposal, research, writing, professor review, defense;

Ninth: About homework and graduation thesis:

- 1: File format for assignments and papers: PDF;
- 2: The file name of the homework: the time when the homework is handed in after class+Name+the subject of the article;
- 3: Ways to submit assignments and papers:Email: feihaowang@pgu.edu;
- 4: Chinese professors teach and correct homework: written in Chinese;
- 5: Lectures and corrections by American professors: written in English, with a Chinese version;
- 6: Writing language of graduation thesis: Chinese;
- 7: Submission language of graduation thesis: all must be translated into English and submitted in Chinese;

Tenth: Instructors for graduation thesis:

- 1: Arrange tutors for students, and the range of tutors selected is certified teachers from the school;
- 2: If students need foreign tutors, they must be fluent in English reading, speaking and writing and pay corresponding hourly wages;
- 3: The school can arrange a foreign teacher to guide or arrange a tutor according to the situation of Chinese students;
- 4: The tutor guides the students according to the school's graduation thesis guidance document;

Eleventh: Regarding the issuance of admission letter/transcript/degree certificate:

- 1: Paper version of the document: the physical object is stamped with the embossed steel seal of PGU;
- 2: Students who complete their studies in accordance with the school's graduation requirements will be awarded the same master's degree certificate and transcript as the school's students;
- 3: For the registration of all graduate students, check the "MY PGU" in the upper right corner of the school's official website <http://www.pgu.edu>, including three electronic documents delivered by the school: 1) Admission letter; 2) Transcript; 3)diploma;

Twelfth: Regarding the Graduation Ceremony and Degree Awarding Ceremony:

- 1: Holding time: American graduation season: Spring graduation: May.6.7 every year;

Fall graduation: at the end of December each year;

2: Venue:

- 1) Held in mainland China or Hong Kong, Macao and Taiwan;
- 2) Held in the United States, participating students need to ensure that their passports and US visas are within the validity period and have no criminal records and other relevant rules that do not meet the US entry regulations;
- 3) The school has the right not to arrange for the graduation ceremony to be held at the main campus of PGU, but to arrange for the graduation ceremony to be held in an auditorium near the school that is suitable for holding the graduation ceremony;
- 4) It can be held together with other students of the school at the same time, or it can be held separately;

3: Organization fee:

1) The school's regular graduation ceremony format:

a: Arrange one-day activities including half-day lectures, congratulatory speeches by participating leaders and professor representatives, students and professors wearing graduation gowns and taking photos together;

b: Additional fees will be charged if other additional items are arranged;

2) Students who go to the United States to participate in the graduation ceremony shall bear all related expenses;

a: Visa to the United States;

b: Student's round-trip international air ticket;

c: Board, lodging, transportation in the United States and insurance for going to the United States;

d: Rental dresses, self-service receptions, etc.;

4: Number of participants:

Participation will be organized according to the principle of voluntary participation by students. If the minimum number of participants is not met, the event can be postponed or negotiated at that time according to the actual situation;

1) Held in mainland China, with no less than 40 participants;

2) Held in Hong Kong, Macao and Taiwan, China, with no less than 20 participants;

3) To be held in the United States, with no less than 20 participants;

5: Composition of participants:

1) Students in the graduation season;

2) Family members of graduate students;

3) Relevant leaders and professors of the school;

4) The host invites guests;

5) Relevant staff of the sponsor;

Solutions for PGU registered doctoral students affected by the Xuewei incident:

One: Overview:

1: The board of directors of PGU passed a resolution to jointly bear the losses caused by the "Xuewei incident" with the students;

- 2: PGU registered doctoral students are calculated according to the online work price base as follows:
- 3: PGU will complete the entire delivery process of the studies for the students who cooperate with the payment until they graduate successfully;
- 4: For students who do not cooperate with payment, PGU supports students to protect their legitimate rights and interests through legal means;
- 5: PGU has started to negotiate with Xuewei on 2023.4.11 to open online learning accounts for all applicants to protect the rights and interests of students to continue learning;
- 6: Since June 4, 2023, PGU has received feedback from students that Xuewei APP cannot study normally, and has been coordinating, negotiating, communicating and negotiating with multiple parties. As of the date of this announcement, no definitive solution has been reached with Xuewei;

Two: PGU China mainland on-the-job doctorate program (unified charging price for online work):

- DBA: RMB\$178,000;
- Psychology PHD: RMB\$178,000;

Three: Statistics on the number of registered doctoral students in PGU: 15;

- DBA: 1 on-line work/2 off-line get off work;
- Psychology PhD: online work: 2 / offline get off work: 10;

Four: PGU's registered doctoral fees for different majors are as follows:

Psychology PhD/DBA:

- 1) Teaching fee: USD 515/person;
- 2) Course fee delivered by PGU: USD 500/each course;

(There is a lack of investigation on the learning process of students in this link, students who record courses in Xuewei APP learn for free.)

- 3) Thesis tutoring fee: 1300 USD/person;
- 4) Organizational thesis defense fee: USD 1515/person;

Remarks: The above items 1) 3) 4) total USD 3,330 per person, which is about RMB 23,908 per person;

Five: The time node for student payment and PGU financial information are as follows:

1: The teaching fee includes USD 215 per person for revising and replying to assignments, and USD 300 per person for statistics and issuance of transcripts;

1) \$215 per person for revising and replying to assignments, which will be paid in one lump sum at the beginning of the student's studies;

2) USD 300 per person for the statistics and issuance of transcripts, which will be paid at one time when the students are approaching graduation;

Remarks: Students can choose to pay this fee together or separately;

2: PGU delivers course fees:

1) Students can choose whether to accept PGU paid courses according to their academic progress and graduation requirements;

2) PGU open courses are provided to students for free;

2) For students affected by the Xuwei incident, Xuwei recorded the course, shared it with the school, and the school provided it to the students for free;

3: About the thesis tutoring fee: pay before the opening report of the thesis;

4: Thesis defense fees for organizing doctoral students: pay before the students decide to participate in the thesis defense;

5: PGU financial information is as follows:

payment method one: PGU students remit more than 1,000 US dollars per time (excluding 1,000 US dollars) to settle the tuition fee account as follows:

School Account:

Phillips Graduate University

JPMORGAN CHASE BANK, N. A.

SWIFT code is CHASUS33

Account number 508822688

Routing number (ABA) 021000021

Bank of account行address:

Receiving Branch Address:

JPMORGAN CHASE BANK, N. A.

San Carlos & Sixth St

PO BOX 7360

Carmel, CA 93921

Remark:

- 1) PGU financial needs to issue an invoice to the student, and the amount of remittance to the PGU account does not include the handling fee for remittance;
- 2) Issuing invoice: the school will complete it within 2 working days in the United States (except holidays in the United States, the time will be postponed);
- 3) Invoice issuance instructions: the payer defaults to the student's name, and the student who issues the reimbursement under the name of the company must submit the full name of the company in Chinese and English, and associate the student's name;
- 4) After paying the fee, please provide the electronic version of the remittance voucher including the student's name, the real-time exchange rate settlement voucher, etc., which must include the details of the fees paid and the respective amounts;
- 5) PGU's financial audit and check the accounts and confirm that they are correct;

Payment method 2: The receiving account for remittances below USD 1,000/time (including USD 1,000) by PGU students is as follows:

Email account of PAYPAL account: Finance@pgu.edu



Remark:

- 1) Please confirm the remittanceAmount credited;
- 2) You can refer to the fixed exchange rate $\times 7 + 3\%$ Renew pay the above sum;
- 3) Scan the right side QR code can learn about PAYPAL registration and payment process;

Six: About the curriculum:

DBA Doctor of Business Administration(* is a required course):

620 Organizational Psychology (Chinese)*

620 Organizational Psychology (English)*

622 Internet Business Model Innovation (Chinese)

652 Operations Management of Multinational Corporations (Chinese)*

672 Organizational Behavior (Chinese) *

772 Advanced Organizational Behavior and Cases (Chinese)*

792 Advanced Strategic Management and Cases (Chinese)*

794 Global Economy Technology and Management (English)*

- 922** Classic Open Course International Leadership and Organizational Behavior (English)*
 982 Classic Open Course Private Equity and Venture Capital Private Equity and Venture Capital (English)*
 Remarks: 1) Number 620 English is a course delivered by PGU;
 2) No. 922 is PGU open class (free);
 3) One course can be chosen for number 620, 620 English, 672, 922, 3 credits;
 4) No. 794 is a collection of live Zoom courses every month, 3 credits (free for off-line students);

PhD in Psychology Doctor of Psychology(* is a required course):

- 531 Social Psychology (Chinese) *
 552 Human Resource Management (Chinese)
620 Organizational Psychology (Chinese)
620 Organizational Psychology (English)
 621 Psychometrics (Chinese)*
 651 Multicultural Psychology and Diversity (Chinese)*
 662 Change Management Change Management (Chinese)
 671 Bias, Morality, and Reasoning (Chinese)*
672 Organizational Behavior (Chinese)
 772 Advanced Organizational Behavior and Cases (Chinese)
922 Classic Open Course International Leadership and Organizational Behavior International Leadership and OrganizationalBehavior (English)
 Remarks: 1) Number 620 English is a course delivered by PGU;
 2) No. 922 is PGU open class (free);
 3) No. 620, 620 English, 672, 922 can choose one elective course, each course counts as 3 credits;

Seven: About the thesis program:

No number	Course steps	Study PlanningResearch plan
1	Step 1	Advance Research Methods Advanced Research Methods Advance Quantitative Analysis Advanced Quantitative Analysis

2	Step 2	Monthly Zoom Colloquiums monthly Zoom academic seminars (at least four times)
3	Step 3	Proposal Writing opening report
4	Step 4	Proposal Approval review
5	Step 5	Data Collection and Analysis Data Collection and Analysis
6	Step 6	Dissertation Writing
		Findings Presentation Findings Presentation Dissertation defense Thesis defense

Eight: PGU's learning platform for academic delivery:

- 1: PGU registered students affected by the Xuewei incident are currently completing their studies on the Xuewei APP platform;
- 2: The Xuewei APP cannot study normally, and the PGU school is responsible for the failure of multi-party negotiations, and will deliver the registered students to MY PGU in the upper right corner of the school's official website <http://www.pgu.edu> to complete their studies;

Nine: PGU's academic arrangements for off-line and online students:

- 1: Students who work online: After completing the online professional course setting of Xuewei App, and completing 36 credits to meet the minimum graduation standard, they can complete their studies and enter the graduation process;
- 2: Offline students:
 - 1) PGU promises that before December 31, 2023: arrange a total of no less than 2 days of offline courses and organize to participate in no less than 1 offline forum/communication/company visit/research fellowship and other activities; free or paid The fees will depend on the specific arrangements;
 - 2) Arrange for off-line students to participate in live Zoom courses in the United States;
 - 3) From 2023.6.4 to count the students who participated in Zoom live classes, every time they participate in a Zoom class **+** Hand in homework: 1 credit;
 - 4) PGU's Zoom live broadcast of the class schedule for the second half of 2023 is shown in the figure below:

Date (China Time)	Attend class
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order	Year/Month/Day Sunday	Class time (China time)	Course Title	Responsible professor
1	2023/03/26	9:00-12:00 am	CAL 620 Leadership in Modern Firms Leadership in Modern Firms	Dr. Lisa (UCSC Professor)
2	2023/04/30	9:00-12:00 am	CAL 810 Environmental, Social, and Governance – how do companies leverage ESG Environmental, Social, and Governance – How companies leverage ESG	Dr. Christina (CSU Professor)
3	2023/06/4	9:00-12:00 am	CAL 825 Global Banking and US Current Issues Global Banking and US Current Issues	Dr. Brad (CSU Professor)
4	2023/06/25	9:00-12:00 am	CAL 740 Startup Management and Funding in Silicon Valley	John (Professor Stanford)
5	2023/07/30	9:00-12:00 am	CAL 750 Competitive Marketing Competitive Marketing	Dr. Patricia (Silicon Valley 教授)
6	2023/08/27	9:00-12:00 am	CAL 920 Innovation and Research Innovation and Research	Dr. Eric (CSU Professor)

10: Successful Graduation/Graduation Ceremony:

- 1: If the student does not participate in the graduation ceremony, the school will deliver the student's degree certificate and transcript, and the school will send a courier;
- 2: The international express fee shall be paid by the student;
- 3: Domestic express arranges SF Express or JD to deliver to the address on the student application form;
- 4: Students attending the graduation ceremony: USD 100/person;
- 6: Purchase doctoral graduation gowns: USD 100/piece;
- 7: For each graduate: 2 family members can be invited to attend;

Eleven: Consultation and Q&A:

- 1: Within one month after the announcement on PGU's official website;
- 2: Organize a unified online question-and-answer meeting. The specific meeting time and topics will be released after the follow-up arrangement. At that time, please pay attention to the school announcement or email: international@pgu.edu;

3: All students are requested to pay attention to the announcement notices of their own groups, and the administrators of each group are requested to assist in the notification, thank you, students.

Twelve: Within one natural month after this plan is announced on the PGU official website www.pgu.edu, all PGU registered doctoral students affected by the Xuwei incident are requested to decide whether to continue their studies within the agreed time and give active feedback. Give the school your final decision, and the school will respect your choice and provide corresponding follow-up services and support;

**Phillips Graduate University中国大陆在职硕博学生手册
及学威事件影响下的已注册博士学生善后解决方案
公告日期 2023年6月30日**

Phillips Graduate University 中文直译：菲利普斯研究大学, 以下简称：PGU

PGU中国大陆在职硕博学生手册：

第一：项目说明：

- 1: 中国的在职硕博项目：学生在中国大陆申请报读和完成学程直至毕业；
- 2: 在中国大陆组织开班或委托中国大陆地区的大学师资联合办学，提交学位论文，颁发PGU的硕博学位证书；
- 3: 每年可组织安排学生去美国参访游学，每次去多久时间及相关细节等视具体情况而定，PGU需在满足具备出行等全部完善的条件下方可安排此学习计划；

第二：关于课程设置及教学计划：

- 1: 项目的课程设置参照校本部项目的课程大纲设定；
- 2: 关于项目的特色课程根据中国大陆市场需求形势而定；
- 3: 一门课程的课时约为12小时；
- 4: 可做课题补充课时；
- 5: 实践教学可辅助安排企业参访；
- 6: 所有主修课程和选修课程，包括学生完成作业的质量均计入学分累计；
- 7: 在职硕士项目：
 - 1) 每一专业安排硕士必修课程8门；
 - 2) 总课程不超过12门；
- 8: 在职博士项目：
 - 1) DBA专业安排博士必修课程6门；
 - 2) 心理学PHD专业安排必修课程4门；

第三：关于教学模式：

- 1: 美国教授在美国，采取线上直播或者录播的方式授课；
- 2: 邀请美国教授来中国授课；
- 3: 中国教授在中国，采取线上直播/录播的方式/线下班开课的方式授课；

第四：关于教学语言：

- 1: 美国教授采用英文授课；
- 2: 中国教授采用中文授课；

第五：关于师资：

- 1: 聘请的中国教授履历PGU负责审核授课资质及认证；
- 2: 师资库遴选出适合PGU授课资质的授课教授名单；

第六：关于录取标准：

- 1: 在职硕士录取标准：
 - 1) 大专或同等学力/本科或同等学力；
 - 2) 最低三年以上（含三年）工作经验；
- 2: 在职博士录取标准：
 - 1) 硕士或同等学力/博士或同等学力；
 - 2) 最低五年以上（含五年）工作经验；

第七：关于成绩单：遵照校方的学生手册制定如下细则：

- 1: 首先确认学生所修课程的科目是否正确，有无漏课或不实信息；
- 2: 以学威交付的学习数据为依据，作业状态显示为“未上传”：
 - 1) 线上班的学生作业未提交线上，可整理自己的作业（每一门课提交一篇500-1000字的心得报告）建立压缩包文件提交我校；
 - 2) 线下班的学生作业未提交线上，可提供上课的学习记录和证明，可能的证明包括笔记，上课的作业，500-1000字的心得报告，视频的截图或成绩单期末考试中的任何一项；
- 3: 校方提供所有专业课程设置的学分统计规则，请学生配合提供自己上课的真实学习记录包括所修课程或课后交作业的具体时间，请配合完成学习过程的调查并签字确认；
- 4: PGU教授以学威交付的学习数据为基础依据，参照学生的作业状态及测验得分评估及补交作业，按照美国大学成绩单打分规则综合考量后给学生各科打分和出具成绩单；

第八：关于毕业标准：

- 综述：
- 1: 出勤率达到80%以上；
 - 2: 完成所有课程与作业：学生修读每一门课完成作业测验等计3学分，论文评审通过计3学分（博士论文不适用本条规定），所有学生需修满36学分，获得完整所修36学分统计的成绩单，方可达到最低毕业标准；
 - 3: 在职硕士项目没有论文答辩；
 - 4: 在职博士项目组织论文答辩；

在职硕士毕业标准：

关于MBA/EMBA的学生提供如下三种方式，学生可结合自己学习情况，任选一种方式完成学业并计入学分：

- 1) 修完10门课后，撰写毕业论文，需选修PGU交付课程《研究生的研究方法论》并完成作业；（6学分，共计交费250美元/人）；
- 2) 修满12门课（共36学分）；
- 3) 修完11门课后，撰写毕业计划：找到一个工作中实际的问题做解决（3学分）；

关于MAP的毕业学生提供如下二种方式，学生可结合自己学习情况，任选一种方式完成学业并计入学分：

- 1) 修完10门课后，撰写论文，需选修PGU交付课程《研究生的研究方法论》并完成作业；（6学分，共计交费250美元/人）；
- 2) 修满12门课（共36学分）；

在职博士毕业标准：

- 1) DBA专业必修课程6门，撰写博士论文（5万-10万字）/毕业计划（5万字）；
硕士段非MBA专业学生，必修至少8门MBA课程，计入毕业学分（成绩单罗列补修学分）；
必修课程每门课计3学分，**博士论文/毕业计划计18学分**；
- 2) 心理学PHD专业安排必修课程4门，撰写博士论文（5万-10万字）；
硕士段非MAP专业学生，必修至少6门MAP课程，计入毕业学分（成绩单罗列补修学分）；
必修课程每门课计3学分，博士论文计24学分；
- 3) **论文工程12-24学分**，包括开题，研究，写作，教授审查，答辩；

第九：关于作业及毕业论文：

- 1: 作业及论文的文件格式：PDF；
- 2: 作业的文件名：课后交作业的时间+姓名+文章的主题；
- 3: 作业及论文提交途径：Email: feihaowang@pgu.edu；
- 4: 中国教授授课及批改作业：中文撰写；
- 5: 美国教授授课及批改作业：英文撰写，附中文版；
- 6: 毕业论文的撰写语言：中文撰写；
- 7: 毕业论文的提交语言：均需翻译成英文版提交，并附中文版；

第十：关于毕业论文的辅导老师：

- 1: 为学生安排导师，选择导师范围为校方的认证师资；
- 2: 如学生需要外籍导师，需具备英文读说写流利娴熟及支付相应时薪等费用；
- 3: 校方可统筹安排一名外籍老师辅导或根据中国学生情况安排辅导老师；
- 4: 导师依据校方的毕业论文指导文件辅导学生；

第十一：关于录取信/成绩单/学位证书的颁发：

- 1: 纸质版文件：实物盖有PGU的凹凸钢印章；
- 2: 按照学校毕业要求完成学业的学生，被授予同本校学生相同的硕士学位证书及成绩单；
- 3: 所有毕业学生的学籍注册，查询登录学校官网<http://www.pgu.edu>的右上角“MY PGU”包括三份校方交付的电子版文件：1) 录取信；2) 成绩单；3) 学位证书；

第十二：关于举办毕业典礼暨学位授予仪式：

1: 举办时间：美国毕业季：春季毕业：每一年的5. 6. 7月；
秋季毕业：每一年的12月底；

2: 举办地点：

- 1) 中国大陆或港澳台举办；
- 2) 美国举办，参加学生需确定自己的护照和美国签证是在有效期内且无违法犯罪记录等不符合美国入境规定的相关细则；
- 3) 校方有权不安排在PGU校本部举办，可安排学校附近符合举办毕业典礼的礼堂举办；
- 4) 可一起与校方的其他学生集中同时举办，亦可单独集中举办；

3: 举办费用：

- 1) 校方常规的毕业典礼形式：
 - a: 安排一天的活动包括半天的讲座，参加领导及教授代表嘉宾等致祝词，学生教授们穿毕业礼服合影留念；
 - b: 如安排其它增加项目需另收费；
- 2) 赴美参加毕业典礼的学生需自行承担相关涉及到的一切费用；
 - a: 赴美签证；
 - b: 学生的往返国际机票；
 - c: 美国的吃住行及赴美的保险；
 - d: 租借礼服，自助酒会等；

4: 参加人数：

根据学生自愿原则组织参加，不符合最少人数规定可延期举办或根据实际情况届时议定；

- 1) 中国大陆举办，参加人数不少于40人；
- 2) 中国港澳台举办，参加人数不少于20人；
- 3) 赴美国举办，参加人数不少于20人；

5: 参加人员构成：

- 1) 毕业季的学生们；
- 2) 毕业学生的亲朋家属；
- 3) 校方相关领导及教授；
- 4) 主办方邀请嘉宾；
- 5) 主办方相关工作人员；

学威事件影响下的PGU已注册博士学生解决方案:

一: 综述:

- 1: PGU董事会通过决议和学生共同承担“学威事件”造成的损失;
- 2: PGU已注册博士学生统一按照线上班价格基数测算如下收费细则;
- 3: PGU对配合交费的学生, 完成学业的整个交付过程直至顺利毕业;
- 4: PGU对不配合交费的学生, 支持学生通过合法途径维权保护自己的正当权益;
- 5: PGU已于2023. 4. 11开始交涉学威陆续开通所有申请学生的线上学习账号, 以保障学生继续学习的权益;
- 6: PGU自2023. 6. 4开始陆续接到学生反馈学威APP不能正常学习, 就此一直在多方协调交涉沟通协商当中, 截止本公告发布之日尚未和学威达成确定的解决方案;

二: PGU中国大陆在职博士学位项目(线上班统一收费价格):

DBA: 17.8万;

心理学PHD: 17.8万;

三: PGU已注册博士学生数目统计: 15名;

DBA: 线上班1名/线下班2名;

心理学PHD: 线上班: 2名/ 线下班: 10名;

四: PGU不同专业的已注册博士收费细则如下:

心理学PHD/DBA:

1) 教学费: 515美元/人;

2) PGU交付课程费: 500美元/每一门课;

(此环节缺少对学生的学习过程调查, 学威APP录制课程学生免费学习。)

3) 论文辅导费: 1300美元/人;

4) 组织论文答辩费: 1515美元/人;

备注: 上述1) 3) 4) 项共计3330美元/人, 约合人民币23908元/人;

五: 关于学生交费的时间节点和PGU财务信息如下:

1: 教学费包括修改批复作业215美元/人, 统计出具成绩单300美元/人;

1) 修改批复作业的215美元/人, 在学生的学业开始的时候一次性交付;

2) 统计出具成绩单的300美元/人, 在学生临近毕业的时候一次性交付;

备注: 此项费用学生可选择一起交付或分开交付;

2: PGU交付课程费:

1) 学生可根据自己的学业进度及毕业要求选择是否接受PGU付费课程;

2) PGU公开课免费提供给学生修读;

2) 受学威事件影响的学生, 学威录制课程, 学生分享提供给校方, 校方免费提供给
学生修读;

- 3: 关于论文辅导费: 在论文的开题报告前交付;
- 4: 关于组织博士学生的论文答辩费: 在学生确定参加论文答辩的环节前交付;
- 5: PGU财务信息如下:

付款方式一: PGU学生汇款1000美元/次以上(不含1000美元)的结算学费账户如下:
学校账户:

Phillips Graduate University
JPMORGAN CHASE BANK, N. A.
SWIFT code is CHASUS33
Account number 508822688
Routing number (ABA) 021000021

开户银行地址:

Receiving Branch Address:
JPMORGAN CHASE BANK, N. A.
San Carlos & Sixth St
PO BOX 7360
Carmel, CA 93921

备注:

- 1) PGU财务需要给学生开具invoice, 汇至PGU账户的收款数额, 不包含汇出款项的手续费;
- 2) 开具invoice: 校方2个美国工作日完成(美国的节假日除外, 时间顺延);
- 3) 开具invoice说明: 交费人默认学生姓名, 开具公司名下报销的学生需提交公司中英文全称, 并关联学生姓名;
- 4) 缴纳费用后, 请提供包含学生姓名的汇款凭证电子版, 实时汇率结算凭证等, 需包含所缴纳费用明细和分别数额;
- 5) PGU财务查账和核对账目并确认无误;

付款方式二: PGU学生汇款1000美元/次以下(含1000美元)

收款账户如下:

PAYPAL账户的email账户: Finance@pgu.edu

备注:

- 1) 请汇出款项确定足额到账;
- 2) 可参考固定汇率 $\times 7 + 3\%$ 的手续费支付上述款项;
- 3) 扫描右侧二维码可进行学习了解PAYPAL的注册及支付流程



六: 关于课程设置:

DBA 工商管理博士(*是必修课程):

- 620 组织心理学 Organizational Psychology (中文) *
- 620 组织心理学 Organizational Psychology (英文) *
- 622 互联网商业模式创新 Internet Business Model Innovation (中文)
- 652 跨国公司的经营管理 Operations Management of Multinational Corporations(中文) *
- 672 组织行为学 Organizational Behavior (中文) *
- 772 高阶组织行为及案例分析 Advanced Organizational Behavior and Cases (中文) *
- 792 高阶战略管理及案例分析 Advanced Strategic Management and Cases (中文) *
- 794 全球经济及技术趋势 Global Economy Technology and Management (英文) *
- 922 经典公开课 国际领导及组织行为 International Leadership and Organizational Behavior (英文) *
- 982 经典公开课 私募股权和风险投资 Private Equity and Venture Capital (英文) *
- 备注: 1) 编号620英文为PGU交付课程;
2) 编号922为PGU公开课(免费);
3) 编号620, 620英文, 672, 922可任选一门课修读, 计3学分;
4) 编号794为每月Zoom直播课程汇集, 计3学分(线下班学生免费);

PhD in Psychology 心理学博士 (*是必修课程):

- 531 社会心理学 Social Psychology (中文) *
- 552 人力资源管理 Human Resource Management (中文)
- 620 组织心理学 Organizational Psychology (中文)
- 620 组织心理学 Organizational Psychology (英文)
- 621 心理测量 Psychometrics (中文)*
- 651 多元文化心理学与多样性 Multicultural Psychology and Diversity (中文)*
- 662 变革管理 Change Management (中文)
- 671 偏见、道德和推理 Bias, Morality, and Reasoning (中文)*
- 672 组织行为学 Organizational Behavior (中文)
- 772 高阶组织行为及案例分析 Advanced Organizational Behavior and Cases (中文)
- 922 经典公开课 国际领导及组织行为 International Leadership and Organizational Behavior (英文)
- 备注: 1) 编号620英文为PGU交付课程;
2) 编号922为PGU公开课(免费);
3) 编号620, 620英文, 672, 922可任选一门课选修, 每一门课计3学分;

七: 关于论文学程:

No编号	学程步骤	Study Planning研究计划
1	Step 1	Advance Research Methods 高级研究方法 Advance Quantitative Analysis 高级定量分析
2	Step 2	Monthly Zoom Colloquiums 每月Zoom学术研讨会(至少四次)
3	Step 3	Proposal Writing 开题报告
4	Step 4	Proposal Approval 开题审查
5	Step 5	Data Collection and Analysis 数据收集与分析 Dissertation Writing 论文写作
6	Step 6	Findings Presentation 结果演讲 Dissertation defense 论文答辩

八：PGU关于学业交付的学习平台事宜：

- 1: 学威事件影响下的PGU已注册学生，目前全部在学威的APP平台完成学业的学习；
- 2: 学威APP不能正常学习，PGU校方负责多方交涉无果的情况下，会交付已注册学生在学校官网<http://www.pgu.edu>右上角的MY PGU完成学业；

九：PGU对线下班和线上班学生的学业安排：

- 1: 线上班学生：修完学威App的线上专业课程设置，修满36学分达到最低毕业标准，即可完成学业进入毕业流程；
- 2: 线下班学生：
 - 1) PGU承诺截止2023年12月31日前：安排共计不少于2天的线下课程和组织参加不少于1次的线下论坛/交流/企业参访/研学联谊等活动；免费还是有偿收费试具体安排而定；
 - 2) 安排线下班学生参加美国的Zoom直播课程；
 - 3) 从2023. 6. 4统计参加Zoom直播上课的学生，每参加一次Zoom课程+交作业:计1学分；
 - 4) PGU校方Zoom直播2023下半年上课计划表见下图：

日期 (China Time)		上课		
顺序	年/月/日週日	上课时间 (China time)	课程名称	负责教授
1	2023/03/26	上午9:00-12:00	CAL 620 Leadership in Modern Firms 现代企业的领导力	Dr. Lisa (UCSC教授)

2	2023/04/30	上午9:00-12:00	CAL 810 Environmental, Social, and Governance – how do companies leverage ESG 环境、社会和治理 – 公司如何利用 ESG	Dr. Christina (CSU教授)
3	2023/06/4	上午9:00-12:00	CAL 825 Global Banking and US Current Issues 全球银行业和美国时事	Dr. Brad (CSU教授)
4	2023/06/25	上午9:00-12:00	CAL 740 Startup Management and Funding in Silicon Valley 硅谷的创业管理和融资	John (Stanford教授)
5	2023/07/30	上午9:00-12:00	CAL 750 Competitive Marketing 竞争营销	Dr. Patricia (Silicon Valley 教授)
6	2023/08/27	上午9:00-12:00	CAL 920 Innovation and Research 创新与研究	Dr. Eric (CSU教授)

十：顺利毕业/举办毕业典礼：

- 1: 学生不参加毕业典礼，学校交付学生的学位证书及成绩单，校方发出快递；
- 2: 国际快递费由学生支付；
- 3: 国内快递安排顺丰或京东至学生申请表上的地址到付；
- 4: 学生参加毕业典礼：100美元/人；
- 6: 购买博士毕业礼服：100美元/件；
- 7: 每位毕业生：可邀请2名家属共同出席；

十一：咨询答疑：

- 1: PGU校方官网发布公告后的一个月内；
- 2: 组织统一的线上答疑解惑会议，具体会议时间议题后续安排后发布，届时请关注校方公告通知或Email: internation@pgu.edu；
- 3: 请所有学生关注自己所在的群公告通知，请各群管理员协助通知，谢谢同学们！

十二：本方案经PGU校方官网www.pgu.edu发布公告后的一个自然月内，请所有受学威事件影响下的PGU已注册博士学生在约定时间内决定是否继续学业，并积极主动反馈给校方您的最终决定，校方尊重您的选择并配合提供相应后续服务和支持；